LTC Training Services Ltd
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IPAF Add On Category

Course Duration: ½ Day

Aim and Objectives:
This course is for operators who want to add an additional machine category to their IPAF operator qualification.

Candidates must successfully complete the IPAF approved theory test paper. In addition to this, they must achieve the required standard when operating each of the machine categories that they wish to add on to their IPAF qualification.

If demonstrators want to add a category to their PAL Card, they must do the operator theory test and practical test on that category, then do the demonstrator course.

Objectives:
At the end of the course the operator will:

- Be aware of the relevant health and safety regulations
- Be aware of the needs regarding personal protection
- Be aware of the need to refer to the machine operating manual

Course Content:

- Introduction and housekeeping
- MEWP categories
- Structural parts
- Regulations
- Pre-use inspections and handovers
- Safe operating methods and hazards
- Theory test
- Practical training
- Practical assessment
- Licence renewal
- Course evaluation

Machine Categories:
The IPAF machine categories are as follows:

3a – Mobile Vertical
3b – Mobile Boom
1b – Static Boom

If you require clarification on any of the above categories please feel free to contact us.

Pre-Requisites for Candidates:
Candidates must hold a valid IPAF operator qualification and be able to produce their IPAF 'PAL' card for inspection by our training instructor prior to course commencement.

Literacy and language comprehension are important requirements on all courses.

Any physical impairment or literacy issues should be discussed with LTC Training Services Ltd prior to making a booking so we can best accommodate your needs.

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A subsidiary of LTC GROUP87 Ltd

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Training Location Options:

We offer this course from both our Devon and Cornwall training centres as well as giving customers the option to hold training on site at a location of their choice (subject to the proposed venue having a suitable classroom facility and any other necessary facilities and equipment required for this course). Please contact us for further details.

Course Start Time:

All courses unless agreed otherwise will commence at 8.15am.

Certification:

IMPORTANT - Please note: All candidates who undertake IPAF training and pass will get their license and/or certification through IPAF's new app, **ePAL**. In addition, the Co-ordinator of the booking will receive a digital copy once payment has been received in full.

The app is available on iOS and Android apps (search ePAL) and we request that delegates download this app to their smart phone ahead of the course.

The training is valid for 5 years.

Equipment:

Candidates are required to wear appropriate PPE (safety footwear, hard hat, gloves, safety harness and hi-viz jacket or vest). Candidates should also bring wet weather clothing in case of inclement weather and should wear full length trousers (no shorts). Writing materials will be provided. Candidates who do not have any of these items should make us aware of this at the time of booking.

Lunch and Refreshment Facilities:

Lunches will not be provided. However water, tea, coffee, fridge and microwave facilities are also available in our canteen for your use free of charge.

Accommodation and Transport:

Candidates are required to organise and pay for their own accommodation and transport should it be required. A list of local accommodation can be provided on request.

Number of Candidates per Course:

1 Add-on category	Maximum of 6
2 Add-on categories	Maximum of 4

Refresher Training:

IPAF have produced a Renewal Course for candidates who have already completed IPAF operator training and have continued to use MEWPs regularly in the 5 years they have held their qualification.

The renewal course must be taken before the original training expires. Candidates must also be able to provide their log book with a minimum of 60 entries (10 of which must be in the final year prior to expiry) as proof of their continued machine use. Please see the 'IPAF Renewal and Upgrade' course description for further information.

Candidates who don't meet the requirements for the renewal course can attend the operator course again.

(Date of latest revision: 16th August 2022)