

# IPAF Loading and Unloading



**Course Duration: 1 Day**

## **Aim and Objectives:**

To instruct an operator in the correct safety procedures for the loading, unloading and securing of plant machinery prior to or following transportation by road.

At the end of the course the operator will:

- Be aware of the relevant health and safety regulations
- Be aware of accident prevention and control measures
- Be aware of the needs with regard to personal protection equipment and regulations
- Be able to safely load, unload and secure different types of machinery onto the body of a suitable vehicle ready for transportation legally on the public highway

## **Course Content:**

- Introduction and Housekeeping
- Legal duties and law
- Types and suitability of vehicles used for moving the load
- Inspection of vehicle to be used for transportation
- Inspection of load/item to be transported
- Risk assessment
- Appropriate PPE
- Method of loading
- Position of load on vehicle
- Marking of large loads
- Types of securing equipment and use
- How to secure load on body
- Safety checks before transportation
- Positioning vehicle for loading
- Method of unloading
- Leaving machine when off loaded
- Multiple loads
- Safety checks before leaving site
- Multi-choice question paper
- Practical training/assessment
- Course review and appraisal

## **Pre-Requisites for Candidates:**

The training is aimed at anyone who will be loading or unloading heavy plant machinery including MEWPS, dumpers, excavators, telehandlers etc. Candidates must hold a valid PAL Card or MEWP Operator licence.

Literacy and language comprehension are important requirements on all courses.

Any physical impairment or literacy issues should be discussed with LTC Training Services Ltd prior to making a booking so we can best accommodate your needs.

## **Training Location Options:**

We offer this course from both our Devon and Cornwall training centres as well as giving customers the option to hold training on site at a location of their choice (subject to the proposed venue having a suitable classroom facility and any other necessary facilities and equipment required for this course). Please contact us for further details.

## **Course Start Time:**

All courses unless agreed otherwise will commence at 8.00am.

### **Certification:**

**IMPORTANT - Please note:** All candidates who undertake IPAF training and pass will get their license and/or certification through IPAF's new app, **ePAL**. In addition, the Co-ordinator of the booking will receive a digital copy once payment has been received in full.

The app is available on iOS and Android apps (search ePAL) and we request that delegates download this app to their smart phone ahead of the course.

The training is valid for 5 years.

### **Equipment:**

Candidates are required to wear appropriate PPE (safety footwear, hard hat, gloves, safety harness and hi-viz jacket or vest). Candidates should also bring wet weather clothing in case of inclement weather. Writing materials will be provided. Candidates who do not have any of these items should make us aware of this at the time of booking.

### **Lunch and Refreshment Facilities:**

A lunch (e.g. baguette/sandwich and crisps) is included at no extra cost. Water, tea, coffee, fridge and microwave facilities are also available in our canteen for your use free of charge.

Unfortunately we are not able to provide lunches when training is carried out on-site.

### **Accommodation and Transport:**

Candidates are required to organise and pay for their own accommodation and transport should it be required. A list of local accommodation can be provided on request.

### **Number of Candidates per Course:**

Maximum of 4

### **Refresher Training:**

LTC Training Services Ltd recommend that candidates re-attend this course every 5 years to ensure they are aware of current legislation and procedures and to maintain their IPAF loading and unloading qualification.

### **CITB Grants:**

CITB Levy registered customers can receive £140.00 per delegate for successful achievement of the course. LTC Training Services will claim this on your behalf, please ensure you have provided us with your levy number.

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